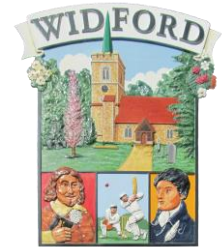


Widford Parish Council



To: Cllrs Mike Allen, Ian Collins, Babs Edwards, Michael Ripsher, Mark Rome

You are summoned to attend the following meeting to transact this business agenda:

Widford Ordinary Parish Council Meeting

Tuesday 5th July 2022

in Widford Village Hall at 7.30pm

Public and press are welcome to join the meeting, subject to the prevailing Covid-19 regulations, which may include limiting the number permitted to attend. All prevailing Covid-19 legislation will be strictly observed.

Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 29th June 2022

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

22.061 Apologies for absence

1. Councillors: to receive and approve acceptance of councillor apologies
2. Other apologies

22.062 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda). To note that Cllr Babs Edwards has a non-pecuniary interest in the Playing Field, her husband being the PFMC Treasurer. Cllr Mike Allen has a dispensation re Playing Field matters, being a trustee.
2. To receive and consider written requests for dispensations

22.063 To approve Minutes:

1. 16th May Annual Parish Council Meeting
2. 16th May Ordinary Parish Council Meeting
3. To receive draft Minutes of the Annual Meeting of the Parish Electorate, 5th April 2022

22.064 Police Report: 1. To receive the Safer Neighbourhood Team report

2. Benningfield Road junction parking update
3. Drivesafe update

22.065 Chairman's Announcements

22.066 To receive reports from County and District Councillor

22.067 Planning

1. New Planning Applications

3/22/1196/HH	Gilston, 42 Bell Lane: Installation of solar panels	By 4 th July
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2. Decision Notices (for information only)

3/22/0097/LBC	Widford School: Replacement windows, doors and cladding	GRANTED
3/22/0503/HH	The Old Forge: Single storey rear extension	GRANTED
3/22/0888/HH	The Old Rectory: Demolish attached outbuildings & conservatory;	Awaited
3/22/1001/LBC	build single storey side extension and other works.	
3/21/2668/FUL	Ash View Stables: Additional capacity on existing gypsy site	Awaited
3/21/1720/HH	4 Nether Street: Outbuilding to rear of property	Awaited

3/21/1180/HH 3/21/1181/LBC	Chestnut Tree Cottage: Erect garden room	Awaited
E/21/0288/ENF	30 Benningfield Road: Enforcement investigation	Awaited

3. Other planning matters

1. To consider any late planning applications received after the agenda was published
2. Concerns about delays in planning applications being determined

22.068 Finance

1. To receive report on the Council's finances and Accounts
2. To approve bank reconciliation
3. To receive 2020/21 budget vs actual financial position for first quarter
4. To approve list of orders for payment
5. To receive report on the AGAR status

22.069 Correspondence: To note list of correspondence (*list below, for information only*)

22.070 Village Reports

1. **Village Hall**
 1. To receive and consider proposal from Village Hall Chairman for village poll
2. **Playing Field**
 1. To receive report
 2. Biffa grant: update and lease
3. **Allotments**
 1. To receive report
 2. To consider additional funding to increase the water storage element of the system
4. **Closed churchyard**
 1. To receive update on hedge maintenance
5. **Village Archive:** update

22.071 Highways, footpaths and byways: to receive reports and consider any action

1. **Footpaths and Public Rights of Way**
 1. FP1: Update on replacement of stile with alternative barrier to main road and hedge trimming
2. **Highways and footways**
 1. Update: general clean-up of verges, gutters and overgrown footways
 2. Reinstatement of Ashview verges at Parish Council expense
 3. Road safety concerns at Greenacres, Ware Road.
 4. Highways/footway fault reports 401002754363 Hunsdon Road, and 401002754085 Ware Road
 5. Parking concerns on Woodland Road
3. **Other parish matters and concerns:** to consider any matters raised
 1. To consider alternative site for Platinum Jubilee memorial bench

22.072 Benningfield Green: .1 To consider renewal of Annual Licence .2 Ongoing parking issues

22.073 Urgent matters: To note matters received too late for this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

Meeting to be resumed

22.074 To note items raised for addition to future agendas

22.075 Date of next Parish Council Meeting: Tuesday 6th September to be confirmed, 7.30pm in the Village Hall

Correspondence list for Agenda item 22.069 - for information only (refer to specific agenda items for action)

- County/District Councillor: Newsletter on County and District inflation spiral
- Parishioner: Complaint about Parish Council cutting back overgrown hedge on FP1 (22.071.1.1)
- Parishioner: Parking on Woodlands Road (22.071.2.5)
- Parishioner: Pavement becoming increasingly impassable between Meadow Gardens and Levenage Lane (22.071.2.4)
- Parishioner: Concerns at long delays in EHC Planning determining applications (22.067.3.2)
- Parishioner: Benningfield Green parking issues (22.072.2)
- Parishioner: Road safety concerns on Ware Road by Greenacres (22.071.2.3)

DISCLOSABLE PECUNIARY INTERESTS
Widford Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)